

**ABHS Governing Board**  
**May 19, 2020**  
**Zoom Meeting which was recorded**

**Minutes**

Present Board Members: Leslie Andrews, Melanie Lewis, Rachel Berenson, Emily Darnell-Nunez, Cliff Wintrode, Cesar Miranda

Absent Board Members: Tanesia Hale-Jones

Staff Members: Frank McCulloch, Stephanie Becker, Lisa Tayler, Halley Wheelless

Call to Order: [The meeting was called to order at 5:40pm.](#)

- I. Approval of Previous Minutes [Leslie moved to approve the minutes; Cliff seconded the motion. The motion carried unanimously. Rachel did a roll call for each member to state their vote.](#)
- II. Public Comment (2 minutes per speaker. Speakers must sign up prior to the start of meeting. Limit of 10 minutes' total time.) [None](#)
- III. New Business
  - a) Executive Director's Report [Frank discussed how our students are performing with distance learning. Attendance snapshots show average student attendance in the 90% range. Teachers are collaborating on best practices for teaching during this difficult time. Frank discussed the current information he has received from Secretary Ryan regarding in person school for the 2020-2021 school year. No definite decisions have been made but some in-person school will happen in the fall. However, they don't know what that will look like as of now. Frank suggested a joint meeting with the Foundation to take place on June 2, 2020. The board all agreed this was a good idea.](#)
  - b) By Laws Revision Discussion and Vote\*\*\* [Frank reviewed the By-Laws and discussed areas of change. The board voted and Cliff moved to approve the By Law Revisions; Melanie seconded the motion. The motion carried unanimously. Rachel did a roll call of each member to state their vote.](#)
  - c) Charter Mission Goals Discussion and Vote\*\*\* [ABHS Mission Goals have changed slightly from the previous charter. The revisions allow more flexibility for students engaging in Community Service. The board voted and Cesar moved to approve the Charter Mission Goals; Cliff seconded the motion. The motion carried unanimously. Rachel did a roll call of each member to state their vote.](#)
  - d) 20-21 Budget Discussion and Vote\*\*\* [Cliff and Lisa discussed the 2020-2021 Budget which was presented to the board. There was discussion on what a Special Session may mean to the budget. Per PED guidance, the budget reflects what the budget will look like before the Special Session. The board voted. Emily moved to approved the 2020-2021 Operating Budget; Leslie seconded the motion. The motion carried unanimously. Rachel did a roll call of each member to state their vote.](#)

e) 20-21 School Calendar Discussion and Vote\*\*\* Halley and Lisa presented the calendar for the 2020-2021 School Year with the caveat that it may change with the Special Session. The board voted. Emily motioned to approve the 2020-2021 School Calendar; Leslie seconded the motion. The motion carried unanimously. Rachel did a roll call of each member to state their vote.

IV. Old Business

- a) Training Hours Everyone present at the meeting has completed their training for the 2019-2020 school year.
- b) EOY Documentation and Notarization Frank and Lisa discussed some documentation needed for the Re-Chartering. Documentation will be send to the board member via DocuSign.

V. Committee Reports

- a) Finance/Finance Director's and Treasurer's report(s) Discussed during the Budget vote.
- b) Building Report (Please see ED Report) All the concrete benches and tables in front of the school have been removed. On May 19, 2020 Randy attended a virtual meeting with the City Zoning Department regarding the fence project. If approved by the City a fence and gate will be installed along the alley to the north of the school and surrounding the basketball court.
- c) BARS Vote\*\*\* Lisa presented 3 BARS. Increase BAR for \$3,009.42 for our final allocation of Instructional Materials. Fund 27109. A Transfer BAR for \$8,000 to move funds from function 3100 to function 1000 for the Foundation Budget. Fund 26187. A Transfer BAR for \$5,000 to move funds from function 1000 to function 2100 for fund 24189. The board voted. Cliff approved the motion to approve the BARS; Melanie seconded the motion. The motion carried unanimously. Rachel did a roll call of each member to state their vote.

\*\*\* Indicates Action Item/Vote

Amy Biehl High School does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

The following person has been designated to handle inquiries regarding the non-discrimination policies: Frank McCulloch Executive Director/Principal 123 4th St. NW, Albuquerque, NM 87102 (505) 468 - 0620 Section 504 Coordinator Gloria Vigil 123 4th St. NW, Albuquerque, NM 87102 (505) 468-0637 Title IX Coordinator Maribeth Dvorak 123 4th St. NW, Albuquerque, NM 87102 (505) 468-0625